**Procedure for Reporting Suspected or Confirmed Cases of Pandemic Illness**

To ensure timely reporting of any suspected or confirmed cases of pandemic illness to relevant authorities and health organizations, please follow the procedure outlined below:

**1. Identification of Suspected or Confirmed Cases**:

* Monitor passengers and crew members for symptoms of pandemic illness, including fever, cough, difficulty breathing, and other respiratory symptoms.
* If any individual on board exhibits symptoms consistent with a pandemic illness, conduct an initial assessment to determine the severity of symptoms and likelihood of infection.

**2. Isolation and Medical Assessment**:

* Immediately isolate the individual in a designated isolation area on board the ship to prevent the potential spread of infection to others.
* Provide medical assessment and treatment as necessary, following established protocols for infection control and patient care.

**3. Notification of Relevant Personnel**:

* Notify the ship's master and designated medical personnel of the suspected or confirmed case of pandemic illness.
* Activate communication channels for reporting to relevant authorities and health organizations, including port authorities, health authorities, and public health agencies.

**4. Contacting Health Authorities**:

* Contact the relevant port health authorities or local health department to report the suspected or confirmed case of pandemic illness.
* Provide detailed information about the individual's symptoms, recent travel history, and any potential contacts with other individuals on board.

**5. Cooperation with Health Authoritie**s:

* Follow instructions provided by health authorities regarding further assessment, testing, and management of the suspected or confirmed case.
* Cooperate fully with health authorities to facilitate contact tracing efforts and minimize the risk of transmission to others.

**6. Documentation and Record-Keeping**:

* Document all relevant information related to the suspected or confirmed case of pandemic illness, including symptoms, medical assessment findings, and communication with health authorities.
* Maintain records in accordance with relevant privacy regulations and confidentiality requirements.

**7. Communication with Passengers and** Crew:

* Provide updates and instructions to passengers and crew members regarding the suspected or confirmed case of pandemic illness and any measures being taken to manage the situation.
* Reassure passengers and crew members that their health and safety remain the top priority and that appropriate steps are being taken to address the situation.

**8. Follow-Up and Monitoring**:

* Monitor the health status of passengers and crew members closely for any signs of illness following the suspected or confirmed case of pandemic illness.
* Implement additional preventive measures or precautions as recommended by health authorities to minimize the risk of further transmission.

**9. Reporting to Ship's Authorities**:

* Provide regular updates to the ship's master and relevant personnel regarding the status of the suspected or confirmed case of pandemic illness and any developments related to the situation.
* Ensure that all reporting is accurate, timely, and in compliance with established protocols and procedures.

**10. Review and** **Evaluation**:

* Conduct a debriefing and review of the response to the suspected or confirmed case of pandemic illness to assess the effectiveness of the procedures followed and identify any areas for improvement.
* Incorporate lessons learned from the incident into future training and preparedness efforts to enhance the ship's ability to respond to similar situations in the future.

By following this procedure for reporting suspected or confirmed cases of pandemic illness, you will help ensure that appropriate measures are taken to protect the health and safety of all individuals on board and to prevent the further spread of infection.