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CUL-MAR-SKILLS KA220-VET PROJECT
„MARitime Soft Skills for Onboard Healthy Nutrition and CULinary Arts in Seagoing Services”

2023-1-RO01-KA220-VET-000156711

4th TRANSNATIONAL MEETING AGENDA
NIKOLA VAPTSAROV NAVAL ACADEMY (NVNA),
VARNA, BULGARIA
MEETING from May 12th 2025 to May 15th 2025

” Curricular developments for Entrepreneurship in Victualling Logistics Services”

MINUTES of MEETING

M4 Transnational Project Meeting in Bulgaria

The 4th transnational Project Meeting of the CUL-MAR-SKILLS Erasmus+ Project was held in Bulgarian Naval Academy, in Varna, during January 12th – 15th, 2025, with the participation of 12 representatives from 4 partner countries as following: Romanian Naval Academy (2 participants), Piri Reis University (2 participants), Bulgarian Naval Academy (5 participants), Aegean University (2 participants), and Conference Des Regions Peripheriques D Europe (1 participant).

The major purpose of the meeting had been focused on the project management settings and implementation plan enactment, with the revision of the time line and results assignment overview. The meeting had been organized by residentially, in Varna, for three days, 12th – 15th of May 2025, respectively.

The meeting agenda had listed the following points, concluded as following listed below.

Work package n°1 “Project Management”

The project coordinator has presented the intermediary report conclusions and urged for a more intensive dissemination of project results and activities. The partners have reported the loaded working hours for each work package, and the administrative endeavours in regard of project implementation, with each activity progress report.

Work package n°2 - „Onboard Healthy Nutrition” - specialized training module for seafaring personnel” – has been 90% achieved – following actions to be conducted:

E1. Seminar ”Improvement solutions for healthy nutrition in seafaring activities”, RNA, Romania, 43 participants – RESULTS: 1 promoting campaign will be conducted, project results to be presented, feed-back from participants will be collected, the proposed period: 15-16.05.2025 (SeaConf International Conference - <https://www.anmb.ro/ro/conferinte/sea-conf>) – the partners are invited to participate with titles/abstracts in order to organize an workshop under the conference auspices. If articles





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will be proposed, then RNA will provide support the publication in RNA scientific journal (<https://www.anmb.ro/buletinstiintific/eng/index.php?mod=home>).

Work package n°3 – "Training programs for professional skills in victualling logistic services and seafaring food procurement"

- NVNA coordinates WP3 that will consist in 3 training modules development, with textbox, presentations, training on-hand case studies, as following:

- "Supply Chain Management and the Victualling Services Onboard" training module - responsible PRU;

- "Entrepreneurial Opportunities in Seagoing Procurement Services" training module - responsible NVNA;

- "Sustainable Development and the Green Transition to Effective Galleys Services Onboard the Ships" training module - responsible UAEGEAN.

Each partner will lead the course under responsibility – the syllabuses will be reviewed and working teams will be formed under NVNA supervision as WP leader. The training materials will consist in textbox, power point presentations and training on-hand case studies, to be prepared for each course. The training material will be designed to be used in distance education too, using the digital resources and virtual campus (marplat.eu), managed by the RNA, the project coordinator. Following activities had been conducted with proper results: C2T. "Summer Training School for Trainers" and C3S. "Summer Training School for Cadets" – responsible: UEAGEAN, in Greece (3 trainees/partner): **07.04.2025 – 11.04.2025**.

The following activity will be further organized during WP3: E3. Seminar "Sustainable Development and Entrepreneurship in Maritime Services" → responsible: NVNA, Bulgaria, 35 participants, **23.05.2025**.

Work package n°4 – "Maritime Culinary Arts Training Module"

PRU coordinates WP4 with all partners' support, having as main objective the development of a training program for seafaring cooks and cook candidates and the drafting of a Cook Manual for Seafaring Cuisine Services Onboard the Ships. The partners have agreed to start collecting recipes from their region or from onboard the ships under local flag. CPRM proposed the development of a social-media alternative to facilitate the collection and the dissemination of project results/activities, especially connected to the recipe collection that are aimed by WP4.

The following activities will be organized during WP4:

- TPM5. Transnational Project Meeting -Seafaring Cooking Booklet → responsible: CPRM, organized alternatively in Brussels (Belgium), for 3 days residential (2 pax/partner), **25.08.2025 – 29.08.2025**;

- C4S. Training module for cooking skills → responsible: PRU, organized in Türkiye, for 3 cadets/partner, 19.05.2025 – 24.05.2025.

c. Project budgeting: budget allocations/partner/activity – each partner has been acknowledged about the budget allotments on each activity and about the financial reporting rules. The financial contracts between the leading university and the partners are signed and enacted. The partners will receive the 40% of the budget after the project intermediary report approval.





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d. Project implementation framework: administrative issues, supporting documents/forms, reporting rules – the project implementation forms will be uploaded for general use of the partners on www.marplat.eu platform. RNA will make available all the harmonized forms for project implementation.

Working plan and working group settings for intellectual outputs - for each objective (intellectual output) the partners have assigned team members to participate in working groups, as following:

e. Following actions and decisions were taken/enacted during the meeting:

- the partners have agreed to nominate representatives to be assigned in the working groups for each module that will be developed in the WP 3 – the lead partners will initiate discussions for each module asking for partners support in course sections development;

- administrative measures to organize the events/courses – each partner should start the administrative procedures – invitation, application forms, agenda and administrative instructions will be prepared and extended to the partners at the earliest possible, for a good planning;

- CPRM will propose alternatives for social-media dissemination;

- the partners agreed to continue to collect recipes from their traditional area.

Drafted by
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on 15th of May 2025



CPRM
CRPM