

## USER GUIDE

Welcome to your MAR-Lang English course! This short guide will help make the most of the resources available to you.

### 1. Logging In

Use your assigned username and password to log in. If you forget your password, use the 'Forgot Password' link to reset it.

Once logged in, you will see your dashboard. Here, you can access your English course by clicking on the course title. Don't forget to switch language in the top left corner depending on the course language

### 2. Course Structure

Your maritime English course is divided into modules. Each module may contain different types of learning activities and resources. At the end of each module or sometimes half-way through, you'll find an assessment part.

### 3. Glossary

The glossary contains the terms related to the study topics. These terms are highlighted in blue throughout the course. Clicking on a blue term will display its definition, pronunciation and sometimes a picture. To close the definition, simply click on ok. To move a definition, drag and drop it elsewhere on the page. You can open multiple definitions on one page, and they can be moved or closed as needed.

### 4. Additional Resources

A link to an online dictionary for general terms can also be found on the main page of the course. Use this link to check the meaning of words which will help you understand the reading texts from a general English point of view. You may also find other official documents to help you with your learning.

### 5. Learning material

The study modules may contain texts, images, illustrations, diagrams that usually serve as a basis for the learning tasks.

While reading, take notes on important points and vocabulary. You may find activities which do not have learning material to study before doing the exercise. The sole exercise was designed so that you do not need a pre-reading activity.

### Drag and Drop Exercises

To move an item, click and hold it, drag it to the correct place, and release. Sometimes, zooming out to about 80% can help you see the entire layout better. For the best experience, we recommend using a laptop or desktop.

### 6. Assessment

The modules usually end with a final assessment or have one half-way. Ignore the blue words; they are simply terms from the glossary. After answering all the questions, submit the quiz to see your grade. If the grade is 6 or lower, we recommend redoing the course module.